



MEETING MINUTES
VENTURA COUNTY
PARKS ADVISORY COMMISSION (PAC)
REGULAR MEETING

PARKS ADVISORY COMMISSION
800 South Victoria Avenue, L#5140
Ventura, California 93009-1030

Government Center
Hall of Administration, Atlantic Conference Room
800 South Victoria Avenue, Ventura, CA

April 18, 2022

4:00 p.m.

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1. CALL TO ORDER
Proceedings called to order via Zoom at 4:05 p.m.
 2. ROLL CALL
Commissioners: Carin Kally, Caitlin Barringer, June Dubreuil, Paul Nicholson
PAC Staff: Jeri Cooper, Linda Cruz
 3. APPROVAL OF MINUTES
Dubreuil presides as Chair. Minutes of the January 10, 2022, PAC meeting were approved.
All in favor.
 4. PUBLIC COMMENTS
None.
 5. OLD BUSINESS
 - A. Update to Rent & Fee Policy and Park Ordinances
Rent and Fee approved. Ordinances to go before the Board of Supervisors on April 26.
 - B. Jose Flores Community Center Project & Saticoy Park Visioning
We were not awarded Clean California Grant but will be moving forward with purchase of adjacent property. Also moving forward with visioning project for Saticoy Park. Will be submitting for American Recovery Act Program Funding to Board of Supervisors on April 26.
 - C. CAL Fire Prevention Grant Application
Awaiting information on approval of funding for tree removal at Soule Park. Grant will not fund tree replacement. Tree replacement funding will be covered by other grants available.
 - D. Itinio Reservation System
Developments in progress. Anticipating go live date by end of this fiscal year.
 - E. Important Dates
Nothing to report.
 6. NEW BUSINESS
 - A. Itinio Reservation System
New system will provide optimum site availability view to guests. Same day reservations will be available on the system, rather than a separate website currently in use. Cooper will send new website link to PAC commissioners for review.

B. Important Dates

i. June 4 National Trails Day

Hill Canyon/Santa Rosa Park clean-up day in coordination with COSCA and CRPD.

ii. July is Recreation & Parks Month

Proclamation will be going to Board of Supervisors.

iii. September 17 Coastal Clean-up Day

Watershed Protection District will be assisting in organizing event in multiple locations.

iv. September 24 National Public Lands Day

Additional date available for events that cannot be held on September 17.

C. Easter Weekend Summary

Parks were very busy. Foster Park was closed to vehicle traffic due to past issues. Steckel, Soule, Camp Comfort were all closed to capacity by 12:30 p.m. GSA Security staff was hired to assist with parking enforcement. This service worked well and will be utilized in future years for events and holidays.

D. Oak View Local Parks Advisory Commission By-Law Update

Colter has been meeting with District 1 and the Oak View community to update by-laws to expand to a seven commissioner board that will be appointed by District 1 so that there is a larger community input. Expanding from a parks advisory committee to an Oak View committee to cover a variety of community issues including parks.

7. PARK PROJECT UPDATES

A. Rincon Parking and Striping

Still in conceptual phase of the restriping. Awaiting CalTrans to provide an update on timeline. Closure of the Rincon will impact camping. Looking into Punta Gorda lot north of the Rincon to provide overflow camping.

B. Saticoy Golf Course

Clubhouse updated design presented to CEO. Parks Department will move ahead with bid process and identify funding for project.

C. Lewis Road Demonstration Garden

Anticipating fall or early winter for first planting phase. Board of Supervisors will be considering adjustments to entry/exit road at the park.

8. STAFF COMMENTS

None.

9. COMMISSIONER COMMENTS

Dubreuil inquired about letters signed in support of grants. Cooper explained that Clean California Grant was denied. Still waiting to hear back from CalFire.

Barringer asked when PAC meetings would return to in-person. Cooper responded that Parks is following BOS meeting policies and that it appears that in-person meetings will resume beginning with the July 18 meeting.

10. ADJOURNMENT

The meeting was adjourned at 4:39 p.m.