



VENTURA COUNTY  
PARKS ADVISORY COMMISSION  
800 South Victoria Avenue, L#5140  
Ventura, California 93009-1030

**AGENDA**  
**VENTURA COUNTY**  
**PARKS ADVISORY COMMISSION (PAC)**  
**REGULAR MEETING**

**MONDAY, JULY 18, 2022**

**4:00 p.m.**

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In accordance with Government Code Section 54953(e)(1)(a) and in response to the declared state and local emergencies due to the novel coronavirus and local health officer recommendation regarding social distancing, this meeting of the Parks Advisory Commission will meet remotely. To find out how you may electronically attend the Parks Advisory Commission Meeting and provide public comment please contact the Commission Secretary at (805) 654-3822 no later than 12:00 p.m. on Friday, July 15.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MEETING MINUTES FOR APRIL 18, 2022
4. PUBLIC COMMENTS  
Those wishing to speak on any agenda item must contact the Commission Secretary as noted above. Persons speaking on matters that are not on the agenda will be heard under Item #4, Public Comments. The Commission cannot enter into detailed discussion, or take action on any item presented during Public Comments. A person may address the Commission only on matters within the jurisdiction of the Ventura County Parks Department. Comment period for all items is limited to 5 minutes per person. 30 minutes maximum time for all Public Comments.
5. OLD BUSINESS
  - A. Itinio Reservation System
  - B. Important Dates
  - C. Oak View Local Parks Advisory Commission By-Law Update
  - D. California Coastal Clean Up Day – Sites at Rincon Parkway & Steckel Park
  - E. CAL Fire Prevention Grant Award – Soule Park
  - F. July is Recreation & Parks Month
6. NEW BUSINESS
  - A. Year End Financial and Camping Report
  - B. Grant Updates (Lewis Road Park, Nyeland Acres, Saticoy Park, Soule Park & Oak Park.
7. PARK PROJECT UPDATES
  - A. Caltrans Highway 1 Repaving
  - B. Punta Gorda Lot RV Park
8. STAFF COMMENTS
9. COMMISSIONER COMMENTS
10. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate this meeting please contact the Commission Secretary at 805-654-3822. Notification of 72 hours prior to the meeting will enable the County to make reasonable arrangements to assure accessibility to the meeting.



**MEETING MINUTES**  
**VENTURA COUNTY**  
**PARKS ADVISORY COMMISSION (PAC)**  
**REGULAR MEETING**

PARKS ADVISORY COMMISSION  
800 South Victoria Avenue, L#5140  
Ventura, California 93009-1030

Government Center  
Hall of Administration, Atlantic Conference Room  
800 South Victoria Avenue, Ventura, CA

**April 18, 2022**

**4:00 p.m.**

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1. CALL TO ORDER  
Proceedings called to order via Zoom at 4:05 p.m.
  2. ROLL CALL  
Commissioners: Carin Kally, Caitlin Barringer, June Dubreuil, Paul Nicholson  
PAC Staff: Jeri Cooper, Linda Cruz
  3. APPROVAL OF MINUTES  
Dubreuil presides as Chair. Minutes of the January 10, 2022, PAC meeting were approved.  
All in favor.
  4. PUBLIC COMMENTS  
None.
  5. OLD BUSINESS
    - A. Update to Rent & Fee Policy and Park Ordinances  
Rent and Fee approved. Ordinances to go before the Board of Supervisors on April 26.
    - B. Jose Flores Community Center Project & Saticoy Park Visioning  
We were not awarded Clean California Grant but will be moving forward with purchase of adjacent property. Also moving forward with visioning project for Saticoy Park. Will be submitting for American Recovery Act Program Funding to Board of Supervisors on April 26.
    - C. CAL Fire Prevention Grant Application  
Awaiting information on approval of funding for tree removal at Soule Park. Grant will not fund tree replacement. Tree replacement funding will be covered by other grants available.
    - D. Itinio Reservation System  
Developments in progress. Anticipating go live date by end of this fiscal year.
    - E. Important Dates  
Nothing to report.
  6. NEW BUSINESS
    - A. Itinio Reservation System  
New system will provide optimum site availability view to guests. Same day reservations will be available on the system, rather than a separate website currently in use. Cooper will send new website link to PAC commissioners for review.

B. Important Dates

i. June 4 National Trails Day

Hill Canyon/Santa Rosa Park clean-up day in coordination with COSCA and CRPD.

ii. July is Recreation & Parks Month

Proclamation will be going to Board of Supervisors.

iii. September 17 Coastal Clean-up Day

Watershed Protection District will be assisting in organizing event in multiple locations.

iv. September 24 National Public Lands Day

Additional date available for events that cannot be held on September 17.

C. Easter Weekend Summary

Parks were very busy. Foster Park was closed to vehicle traffic due to past issues. Steckel, Soule, Camp Comfort were all closed to capacity by 12:30 p.m. GSA Security staff was hired to assist with parking enforcement. This service worked well and will be utilized in future years for events and holidays.

D. Oak View Local Parks Advisory Commission By-Law Update

Colter has been meeting with District 1 and the Oak View community to update by-laws to expand to a seven commissioner board that will be appointed by District 1 so that there is a larger community input. Expanding from a parks advisory committee to an Oak View committee to cover a variety of community issues including parks.

7. PARK PROJECT UPDATES

A. Rincon Parking and Striping

Still in conceptual phase of the restriping. Awaiting CalTrans to provide an update on timeline. Closure of the Rincon will impact camping. Looking into Punta Gorda lot north of the Rincon to provide overflow camping.

B. Saticoy Golf Course

Clubhouse updated design presented to CEO. Parks Department will move ahead with bid process and identify funding for project.

C. Lewis Road Demonstration Garden

Anticipating fall or early winter for first planting phase. Board of Supervisors will be considering adjustments to entry/exit road at the park.

8. STAFF COMMENTS

None.

9. COMMISSIONER COMMENTS

Dubreuil inquired about letters signed in support of grants. Cooper explained that Clean California Grant was denied. Still waiting to hear back from CalFire.

Barringer asked when PAC meetings would return to in-person. Cooper responded that Parks is following BOS meeting policies and that it appears that in-person meetings will resume beginning with the July 18 meeting.

10. ADJOURNMENT

The meeting was adjourned at 4:39 p.m.